

**THE BRIDE IS RESPONSIBLE FOR SEEING THAT THE CATERER RECEIVES AND SIGNS THIS SHEET OF INSTRUCTIONS PROVIDED BY THE CHURCH. THIS SIGNATURE IS EVIDENCE OF WILLINGNESS TO COMPLY WITH THESE STATEMENTS. THE BRIDE IS RESPONSIBLE FOR RETURNING THIS SIGNED SHEET TO THE CHURCH.**

## **CATERER**

Weddings

at

**MOODY MEMORIAL FIRST UNITED METHODIST CHURCH**

2803 53<sup>rd</sup> Street, Galveston, TX 77551, (409) 744-4526

The wedding reception is an important part of this occasion. This church and its staff wish to cooperate with you in every way. We trust you will follow our policies regarding wedding receptions so that the maintenance of our building will continue in uniform manner.

A church wedding hostess will be present. The church provides the facilities only. Tables and chairs are available for use. The caterer must provide everything necessary for a complete reception and is required to leave the facilities clean and orderly. If kitchen facilities are needed, you will need to contact the Kitchen Manager thirty (30) days prior to the event.

Strict compliance with the following rules is required as a provision for holding the reception in the church:

1. NO ALCOHOLIC BEVERAGES;
2. NO SMOKING;
3. NO RICE, BIRDSEED, GRASS SEED, CONFETTI, POTPOURRI, or other such materials on church property.

Business Name/Address: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Bride/Groom Name: \_\_\_\_\_